

FAQs and instructions are available at:
dortmund.de/faq-kita-portal



Scan me

Online registration can be made via:
kita-portal.dortmund.de

STADT DORTMUND – JUGENDAMT
Bereich Inklusive Erziehung und Bildung
für Kinder
(CITY OF DORTMUND – YOUTH WELFARE
OFFICE – Inclusive child care and education)
Ostwall 64
44135 Dortmund
Phone #: (0231) 50-1 36 66
kinderbetreuung@dortmund.de



DAS JUGENDAMT.
Unterstützung, die ankommt.

KITA-PORTAL DORTMUND

Convenient online registration!

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Stadt Dortmund
Jugendamt



Do you need a place for your child in a child care centre (Kita) or do you need a child care worker?

Notify us of your needs via the new convenient service portal:
kita-portal.dortmund.de

YOUR ADVANTAGES:

- Convenient online registration
- From anywhere
- At any time
- Profiles of the child care centres

If you have already registered your child in one or more child care centres or institutions for the child care centres, an additional online registration is not required.

IN ORDER TO REGISTER YOUR CHILD VIA **kita-portal.dortmund.de**

YOU REQUIRE:

- Internet access
- Your own email address

THIS IS HOW IT WORKS:

- Go to the following website:
kita-portal.dortmund.de



Scan me

- Create a user account.
- Provide your personal data.
- Use the overview map and the Kita profiles in order to find your suitable institution(s).
- Select up to six Kita's (Child Care Centres) and up to six day care institutions.
- Complete the procedure according to the instructions which are provided by the program.

Please regularly and carefully check your data, to verify that they are up to date.

WHO DECIDES ON THE ALLOCATION OF PLACES?

The institutions for the child care centres as well as the day care providers will continue to decide on the admission of the children.

Promises for places at child care centres for the upcoming kindergarten year are made **at the earliest** during the 8th calendar week of each year.

Promises for a place at a child care centre are made throughout the year.

SHOULD YOU HAVE ANY QUESTIONS, THE COORDINATION CENTRE WILL BE HAPPY TO PROVIDE THEIR ASSISTANCE:

Phone #: (0231) 50-1 36 66

kinderbetreuung@dortmund.de